



PASC Board Meeting Monday, July 1, 2024

1. Call to order: The Personal Assistance Services Council (PASC) Board Meeting was called to order at 1:09pm.

Willis called the roll: JoAnn Cannon, Jorge Chuc (phone), Rina Cruz (Library-phone), Steven Echor (phone), Dulce Garcia (phone), Janet Heinritz-Canterbury, Richard Hernandez, Cynde Soto (phone) were present. There was a quorum.

Board members absent: Kevin MacDonald (excused absent), Jennifer Stark (excused absent)

2. Per AB 2449, If any Board Member is participating remotely due to an emergency circumstance:

Willis stated that; we have board members who have been granted a reasonable accommodation under the ADA for today's meeting.

No public comment.

3. Reading of the Mission Statement and Moment of Silence – Attachment B

Dulce read the mission statement. **The Personal Assistance Services Council (PASC) strives to improve In Home Supportive Services (IHSS) support independence and enhance the quality of life for all who receive and provide In Home Supportive Services.**

Moment of Silence – Moment of Silence was observed for all requested intentions including the passing of former PASC Board member and IHSS advocate, Nancy Becker-Kennedy.

4. Public Comment – **PC is used throughout these minutes to denote – Public Comment**

PC – No public comment.

5. Consent Agenda

- a) Minutes – Approval of the June 3, 2024 – *Attachment – C*
- b) Financial Report – Approval of May 2024 - ADMIN – *Attachment – D-1*
- c) Financial Report – Approval of May 2024 - NPER – *Attachment – D-2*
- d) PASC Activities and Outreach – *Attachment – E (JULY 2024)*
- e) Telephone System Upgrade
- f) Public Comment

Motion to approve the consent agenda, moved by Janet, seconded by Steven, motion passes with consensus.

No public comment.

6. Board Chair's Report – Cynde Soto – Report Suspended

- a) ED Search Committee Update

Cynde gave an update on the search committee and she thanked Willis and Traci for assisting in finding a search firm. Willis stated that he and Traci have spoken to three different firms and

received their proposals. They will be meeting with the firms and share their recommendations to the committee.

Janet announced that Luis Bravo is now the Interim Executive Director of PASC. Luis thanked the Board for the opportunity and that he has a supporting team with the PASC staff.

Luis also stated that in regards to the executive director search committee, any expense that is over \$20,000, PASC must get approval from DPSS. He explained the process and line items and what is and what is not covered with PASC's funding per the county auditor controller, with funding to be used for IHSS services. He also talked about the one-time spending that expired from the last fiscal year that ended June 30, 2024.

- b) Upcoming PASC Board Meetings – (M) August 12, (M) September 9, Kenneth Hahn, (TH) October 3, (TH) November 7 at the CEC, Date Change, Dark in December – Willis Oliver

Cynde talked about the Board meeting dates and how Willis has to schedule them. Willis explained the difficulties in scheduling for Board meetings at the CEC and at the Hahn building. He also talked about the upcoming Board meeting dates and locations.

Janet asked if the Hahn building is available in October and November and Willis said he could check. She asked the Board about the different dates and locations being offered for the upcoming board meetings and board members gave their opinions, including issues with parking and acoustics

- c) PASC Board Goals

Cynde stated that the Board need to look hard at the Goals and she will get back to the Board in the coming months.

- d) Proposed IHSS Budget Cut Rally

No comment was made.

- e) Public Comment

7. Interim Executive Director's Report – Luis Bravo

- a) State Budget Update

Luis spoke about the statewide back-up program (BUPS, the benefits, pay, qualifications, the potential elimination of the Statewide BUPS per the May revise as well as the BUAP. Luis also stated that PASC was scheduled to lose \$932,000 as a result of the elimination of BUPS. Luis also stated that in May a letter was composed by the PASC staff with the signature of the PASC Board Chair advocating why PASC needed to keep the BUPS funding in order to provide these services to its consumers. He also talked about the new PA allocation and the methodology on how the funding is going to be distributed and that PASC will be getting an additional estimated one million dollars. He also stated that in June, the governor met with the assembly members and the budget was signed and it was decided that the statewide back-up program will not be eliminated. He also stated that most of the IHSS program benefits will remain the same. He talked about undocumented recipients receiving IHSS but not providers. He also stated that he will be meeting the executive director of CAPA.

b) CAPA Update

Luis talked about the various types of CAPA meetings and that he will be a speaker for a meeting in September and may not be able to attend that PASC Board meeting in person but will do it by zoom.

He stated that he is getting involved with CAPA as much as possible and that at a past CAPA meeting, members said good bye to former PASC director, Greg Thompson and congratulated him on his retirement. He also talked about his close working relationship with Greg and the knowledge he gained regarding how funding for Public Authorities is determined.

c) Career Pathways

Luis talked about Career Pathway, its reports, data and funding and the elimination of this program. He also talked about the training that Career Pathways is having in Pasadena, (Homebridge).

d) PASC Goals

Luis talked about what he would like to see for the PASC goals and that would be a PASC Open House and have a caregiver of the year award and a consumer advocate award and a possible collaboration with SEIU for the nominations and have various other events.

JoAnn asked about a possible date for the Open House and Luis stated that we will be looking at different locations and dates either for this year or next year.

Janet asked about the event that Homebridge is having in Pasadena and Luis explained and talked about the Career Pathway training and what that was and how it came to be.

JoAnn asked Luis, if Career Pathways shuts down, what would be the new name. Luis stated that Homebridge is the agency that does the trainings and they applied to be one of the agencies to do Career Pathways and once it ends, there will be no more Career Pathways but Homebridge will remain.

Janet asked about the provider enrollment group at CAPA, if it is a provider focus and Luis said yes, it is and he elaborated and stated that he will be presenting in September, talking about APS and other consumer topics.

Jorge asked if the PASC Board can see the APS training. Luis talked about PASC-DPSS county contracts and the APS training and he will see if he is able to share the APS presentation.

e) Public Comment – No comment

8. PASC Operations – Stephanie Spicola

a) BUP/BUAP – *Attachment – F*

Stephanie brought to the Board's attention to Attachment F and she expounded on it.

Janet asked for those that PASC is unable to assist, what happens to those consumers. Stephanie talked about sending out viable providers lists. Luis stated that there are things in place and resources to assist those types of consumers and he gave examples and what PASC does with these types of cases.

JoAnn asked if PASC sits with the consumer while they are interviewing a potential provider. Stephanie talked about building relationships and help with some of the processes and in some cases, they will help the consumer with a 3-way call to assist the consumer with the provider in that process. Luis added that the RECs department was initially going to do home visits but COVID happened and at some point, PASC may get back to the original idea.

b) Case Management – *Attachment – G*

Stephanie brought to the Board's attention to Attachment G and she expounded on it.

c) PASC Job Bank

Stephanie talked about the PASC Job Bank and explained the process and where it could be found on the PASC website. She also stated that the job bank was be opened on January 15th and she talked about certain days that it will be open and available.

PC: Erica from SEUI asked, when is that refresher course open to public/providers. Luis stated that the APS training is a mandate from county contracts for the PASC staff only and it is not open to the public.

d) PASC Performance Measures and Reviews – *Attachment – H (MAY 2024)* – Klaris Shahbazian

Klaris introduced herself and gave some history and background of her employment with PASC. She also brought to the Board's attention to Attachment H and she expounded on it.

e) Public Comment

9. Legislative Update – Debi Hight

a) Legislative Report Update – *Attachment – H*

Debi brought the to the Board's attention to Attachment H and she expounded on it.

b) Public Comment – No public comment

10. SEIU-2015's Report – Wendy Duchon/Vernita Randall

Vernita stated that several members of the SEIU are on the call. She stated that they participated in a rally which they attended on June 6th in Los Angeles and that there were about 75 people in attendance. She talked the various agencies that were involved and the different topics. She also reported on the spike on the union sponsor benefits and a high percentage of members asking about sick leave and the procedures.

Wendy congratulated Luis on being the Interim PASC Executive Director and looks forward to the partnership and working together and will be reaching out to talk about the BUAP/BUP and the registry. She also stated they are working on putting together the PPE calendar. She also stated that the LA IHSS MOU contract will be expiring and is looking forward to working with PASC in regards to that. She also stated that she would like to work more with and partner around the PASC registry.

Luis thanked Wendy and that he is ready whenever the Union wants to talk and partner together.

a) Public Comment – No comment

11. DPSS' Report – Ying Chan

TOPIC	UPDATE
IHSS Helpline Data	For the month of June 2024, the IHSS Helpline: <ul style="list-style-type: none"> • Number of calls received: 217,799 • Average Wait Time: 1:00:54
IHSS Stats	IHSS Caseload as of June 2024: Recipients: 269,006 Providers: 225,433
	<p><u>Celebrating 50 Years of IHSS</u> A couple of weeks ago the California Department of Social Services released a YouTube video celebrating over 50 years of IHSS. Have you seen it? The video includes testimonials and your very own board chair Cynde (Soto) was featured. She is such a star! So, if you haven't seen the video, I suggest you do, I am adding the link to the video in the chat: AAPC Promo h264 V2 (youtube.com) DPSS is also working on adding it to our webpage for the public.</p> <p><u>Provider Sick Time Increase</u> Beginning July 1, 2024, IHSS providers are eligible to receive 40 hours of paid sick leave. Any earned sick leave hours IHSS providers currently have expired on June 30, 2024.</p> <p>On June 24, 2024, the State sent electronic notices via email to IHSS Providers with an active email address and hardcopy notices were being mailed to those without.</p> <p><u>PASC Governing Board Vacancy</u> We have two vacancies available. We recently conducted an interview and are currently waiting for the approval from our Department Director. We will continue the solicitation process until the need is met.</p>

a) Public Comment – No public comment

12. Unfinished/Old Business – None

13. New Business – Future Agenda Items:

PASC Board goals. Cynde asked the Board to send her their thoughts on the Board goals.

14. Closed Session – None

15. Mission Moments –

Janet shared her thoughts on how Lyn Goldfarb's Board termination was handled by Supervisor Horvath's office. She also asked Cynde to send a letter to Supervisor Horvath and suggest that the Board invites them to an upcoming Board meeting.

Multiple Board members gave their opinions.

Debi stated that the consultant who works with Supervisor Horvath's office took the next steps and was the one who stated that Lyn was not to attend this PASC Board meeting as a member of the Board but as a member of the public. This decision could have put the PASC board quorum in jeopardy.

Willis stated that he will let the Board members know when the two new Board members become official and they will be able to attend the August meeting. Willis also stated that his communication between the consultant and the committee office has been done via email and that in an email, the consultant did apologize to Lyn and thanked Lyn for her services even though it was after the fact and they acknowledged the error and Lyn received the same emails. Willis also pointed out that the Board members serve at the pleasure of the Board of Supervisors.

16. Adjournment – Cynde adjourned the Board meeting at 3:08pm.

Approved by:

Date: