



## PASC Board Meeting Monday, April 8, 2024

1. Call to order: The Personal Assistance Services Council (PASC) Board Meeting was called to order at 1:05pm.

Willis Oliver called the roll: JoAnn Cannon, Jorge Chuc, Steven Echor (phone-zoom), Dulce Garcia, Janet Heinritz-Canterbury (phone-zoom), Richard Hernandez, Carrie Madden, Cynde Soto (phone-zoom) and Jennifer Stark were present. There was a quorum.

Board members absent: Wilma Ballew (unexcused/inactive), Rina Cruz (excused absent), Lyn Goldfarb (excused absent), and Kevin MacDonald (excused absent)

2. Per AB 2449, If any Board Member is participating remotely due to an emergency circumstance:

Debi confirmed that no board member was participating remotely due to an emergency circumstance (AB 2449) but for reasonable accommodations under the ADA.

No public comment.

3. Reading of the Mission Statement and Moment of Silence – Attachment B

Jennifer read the mission statement. **The Personal Assistance Services Council (PASC) strives to improve In Home Supportive Services (IHSS) support independence and enhance the quality of life for all who receive and provide In Home Supportive Services.**

Moment of Silence – Moment of Silence was observed for all requested intentions.

4. Public Comment – **PC is used throughout these minutes to denote – Public Comment**

**PC** – No public comment.

5. Consent Agenda

- a) Minutes – Approval of the February 5, 2024 – *Attachment – C*
- b) Financial Report – Approval of January 2024 - ADMIN – *Attachment – D-1*
- c) Financial Report – Approval of January 2024 - NPER – *Attachment – D-2*
- d) Financial Report – Approval of February 2024 - ADMIN – *Attachment – D-3*
- e) Financial Report – Approval of February 2024 - NPER – *Attachment – D-4*
- f) PASC Activities and Outreach – *Attachment – E (APRIL 2024)*
- g) PASC Performance Measures and Reviews – *Attachment – F-1 (JANUARY 2024)*
- h) PASC Performance Measures and Reviews – *Attachment – F-2 (FEBRUARY 2024)*
- i) Public Comment

Motion to approve the consent agenda, moved by Carrie, seconded by Jennifer, Willis called for the vote and motion passes with consensus.

No public comment.

## 6. Board Chair's Report – Cynde Soto

### a) General Announcements

Carrie announced that she will be leaving the PASC Board to pursue a new promoted position with C.A.L.I.F. (ADRC) and she stated that if PASC needs her assistance to please contact her.

### b) Statewide Public Authority Workgroup

Cynde reported and talked about the three meetings she participated in with the statewide collective bargaining committee and the highlights of these meetings regarding IHSS.

### c) Communicating with the BOS/DPSS Representatives Update

Cynde asked the Board if they were able to meet or make an appointment with their BOS/DPSS Representatives. No one responded and Cynde stated that she will get back to the Board soon to give the talking points.

### d) Outreach Ad-Hoc Committee - Abilities Expo Update

Cynde, along with Board members and PASC staff, talked about the Abilities Expo and shared their experiences and interactions with the public, as well as the types of questions they asked. Greg thanked C.A.L.I.F. for allowing PASC to share their booth.

### e) Public Comment

## 7. OMB Audit Report Presentation and Motion - Tony Fukuhara – Attachment – G-1, G-2 & G3 (Motion)

Greg explained the purpose of the audit report and he introduced Tony Fukuhara.

Tony brought to the Board's attention his OMB Audit Report Presentation and he expounded on each section in the attachments.

No public comment.

Motion to approve the OMB Audit Report, moved by Jennifer, seconded by Carrie/Steven, Willis called for the vote and motion passed with consensus.

## 8. Executive Director's Report – Greg Thompson

Greg thanked PASC's accounting department for all that they do for the PASC financials.

Greg talked about the state budget and the fluctuations in it, the May revise and various bills.

### a) DPSS-PASC Contract

Greg reported on the finalization of the PASC and DPSS contract and the increase that PASC will receive. He stated that the budget should be completed in either April or May.

Cynde asked about the increase and if it was the amount requested, and Greg stated yes.

**PC** - Hector Ramirez (consumer) offered his support to PASC and thanked PASC for the work that it does. Greg stated that PASC is looking forward to working with him.

- b) ReDesign Inc Network Refresh Quote – Motion to approve the purchase – Attachment – H-1 Quote & H-2 Motion

Greg explained the purchasing process for PASC, including when the dollar amount of the purchase exceeds a certain amount and needs PASC Board approval.

Julie brought to the Board's attention the ReDesign Inc Network Refresh Quote and she expounded on each section in the attachments.

Jennifer commented and is in favor of staying up to date with the new IT equipment and technology.

Motion to approve the ReDesign Inc Network Refresh Quote, moved by Steven, seconded by Dulce, Willis called for the vote and motion passes with consensus.

- c) NITEL Inc. Quote – Motion to approve the purchase Attachment – I-1 Quote & I-2 Motion

Julie brought to the Board's attention NITEL Inc. Quote and she expounded on each section in the attachments.

Motion to approve the NITEL Inc. Quote, moved by Jennifer, seconded by Carrie, Willis called for the vote and motion passes with consensus.

Luis acknowledged and thanked the PASC IT department staff (Julie and Alisha) for all of the work that they do.

- d) Public Comment

9. PASC Operations – Luis Bravo

- a) CAPA Sacramento Conference Slide Presentation – Attachment – J

Luis brought to the Board's attention on the CAPA Sacramento Conference Slide Presentation and he expounded on it.

- b) DPSS Marketing Campaign – Attachment – K-1 (Text Schedule), K-2, K-3, K-4 & K-5 (Flyers)

Luis brought to the Board's attention the DPSS Marketing Campaign and Text Schedule and he reviewed the attachments.

- c) Tele Forums – Julie Lieder – Attachment – L-1, L-2 & L-3

Luis brought to the Board's attention the Tele Forums and he on expounded the attachments.

Carrie asked if Luis can explain what the questions were in Spanish and Luis went over and explained each of them.

Cynde congratulated Luis and his staff for all of the work that they are doing.

Greg added that CAPA said really good things about Luis' presentation and that a survey was done on the participants and Luis ranked really high and Greg thanked Luis.

- d) Public Comment: No comments.

- e)

10. Legislative Update – Debi Hight

a) Motion to Authorize the PASC Board Chair to Endorse Legislation – Attachment – M

Debi brought to the Board’s attention the Motion to Authorize the PASC Board Chair to Endorse Legislation and she expounded on it.

Dulce asked what if a board member is not in agreement with something the board is going to send a support letter for. Greg commented that it is important for board members to speak up during the meeting to voice their opinion on legislation. If someone doesn’t agree with the legislation, the board member should indicate this position during a board meeting, discuss and take a vote if necessary.

Motion to approve the Board Chair to have authorization to endorse legislation, moved by Jennifer, seconded by Dulce, Willis called for the vote and motion passes with consensus.

b) Legislative Report Update – Attachment – N

Debi brought to the Board’s attention her Legislative Report Update and she expounded on it.

JoAnn asked about how are AB/SB bills are done. Debi explained that process.

c) Public Comment

11. SEIU-2015’s Report – Wendy Duchon/Vernita Randall

No Report or representative.

12. DPSS’ Report – Ying Chan

TOPIC	UPDATE
<b>IHSS Helpline Data</b>	For the month of March 2024, the IHSS Helpline: <ul style="list-style-type: none"><li>• Number of calls received: 188,353</li><li>• Average Wait Time: 38 minutes 16 seconds</li></ul>
<b>IHSS Stats</b>	IHSS Caseload as of March 2024: <ul style="list-style-type: none"><li>• Recipients: 264,171</li><li>• Providers: 220,663</li></ul>
	<b><u>ACCESS TO TECHNOLOGY (ATT)</u></b> Exciting news for the older adults and adults with disabilities. The Aging and Disabilities Department will launch the ATT program on April 15th, 2024. The program will provide eligible participants with a Samsung tablet with 2 years of internet so they may have access to digital connectivity and technology. Laptop quantities are limited.  To qualify an individual must: <ul style="list-style-type: none"><li>• Be sixty (60) years of age or older, or eighteen (18) years of age or older with a disability.</li></ul>

	<ul style="list-style-type: none"> <li>• Reside in Los Angeles County.</li> <li>• Not currently own a mobile electronic device (excluding smart phones) AND/OR</li> <li>• Lack connectivity capabilities.</li> </ul> <p>Individuals do not need to be IHSS recipients. To apply call 1-833-823-1863 or see flyer for additional information.</p>
	<p><b><u>ELECTRONIC VISIT VERIFICATION (EVV)</u></b></p> <p>California Department of Social Services continues to outreach to providers that are not actively using EVV. They also consolidated the two EVV webinar presentations into one which addresses all three options for checking in/out via the new EVV Mobile App, Electronic Services Portal, and Telephone Timesheet System. We have made this available in all county's threshold languages on our <a href="#"><u>IHSS webpage</u></a>.</p>

Petra Gonzalez from DPSS responded to a question from earlier regarding what DPSS will be doing for the tablet distribution campaign and she stated that they will be assisting the aging and disability department, sharing the flyer that Ying will be sending out with their homebound individuals that they have identified which is 455, and she explained that they will be doing promotion, posting and handing out flyers during home visits.

a) Public Comment – No public comment

13. Unfinished/Old Business – None.

14. New Business – Future Agenda Items:

15. Closed Session

a) (CA Govt. Code Section 54954.5 Personnel Matter)

Cynde asked Debi to report out and Debi stated that the PASC Board has accepted the resignation of the Executive Director, Greg Thompson, as of the end of the fiscal year, June 30, 2024 and no further action was taken.

16. Mission Moments – None.

Greg explained what Mission moments are used for.

17. Adjournment – Cynde adjourned the Board meeting at 2:58pm.

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Approved by:

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Date: