



## PASC Governing Board Meeting Minutes July 6, 2015

### 1) CALL TO ORDER/ROLL CALL

Mr. Adler called the meeting to order. Mr. Oliver called the roll:

Members present: Mr. Adler, Ms. Becker Kennedy, Ms. Bardeaux, Ms. Belton, Dr. Davila-Castro, Mr. Magady, Ms. Miles, Ms. Otero, and Ms. Poole.

Members absent: Ms. Boonshaft, Ms. Remhild, Ms. Navarro

### 2) READING OF THE MISSION STATEMENT AND MOMENT OF SILENCE – ATTACHMENT B

The mission statement was read by Mr. Magady, and a moment of silence was observed for all requested intentions.

### 3) COMMENTS FROM THE PUBLIC ON ISSUES NOT ON THIS AGENDA

Sawako Nitao from the Aging Coalition and the Los Angeles County Client Coalition announced that there will be a Hospitality Dedication opening of the Martin Luther King Jr. Community Hospital on August 7, 2015. Also, Supervisor Mark Ridley Thomas is having free movie nights throughout June and July.

Senior Policy Deputy Ms. Genethia Hudley-Hayes from Supervisor Sheila Kuehl's office introduced herself and her responsibilities.

**Ms. Genethia Hudley-Hayes shared that if anyone has questions or concerns to contact their field rep in their district and that she can assist PASC with motion questions that can bring possible change to the IHSS Program.**

Field Deputy, Westside Community Liaison on Aging Senior Services and Concerns, Rosaline George from Supervisor Sheila Kuehl's office, also introduced herself and her responsibilities.

Ms. Belton commented and was pleased on the attendance of Ms. Hudley-Hayes and Ms. George.

### 4) MINUTES – APPROVAL OF THE JUNE 1, 2015 MINUTES – ATTACHMENT C

June 1, 2015 minutes approved on motion of Ms. Belton, seconded by Ms. Miles, it passes by consensus.

### 5) FINANCIAL REPORT – APPROVAL OF MAY 2015 – ATTACHMENT D-1 FINANCIAL REPORT – APPROVAL OF MAY 2015 NPER – ATTACHMENT D-2 CALPERS Salary Report – ATTACHMENT D-3 to be reported in closed session.

In accordance with California Government Code Section 53646(b)(1), Mr. Wagstaff reported on interest income for May 2015.

May 2015 report approved on motion of Ms. Belton, seconded by Ms. Becker Kennedy, by consensus.

May 2015 report, NPER, approved on motion of Ms. Becker Kennedy, seconded by Ms. Belton, by consensus.

**6) BOARD CHAIR'S REPORT**

**No chair's report**

**7) EXECUTIVE DIRECTOR'S REPORT**

**a) ACTIVITY CALENDAR – ATTACHMENT E**

Mr. Thompson called Board members' attention to the report in the Board packet.

**b) MMR – ATTACHMENT F**

Mr. Thompson called Board members' attention to the report in the Board packet.

**c) ISSUE TRACKING CHART – ATTACHMENT G**

Mr. Thompson called Board members' attention to the report in the Board packet with some updates on the restoration of the 7% which will be restored for 1 year until they identify more funding possibly through the managed organization tax. Mr. Thompson reported on the IP Mode and the consumer direction, restore state participation (SSI/SSP), IHSS efficiency study and outcome data where the states released their anti-fraud data and other studies.

Mr. Thompson reported that PASC signed a 2 year county contract with a 1 year extension with DPSS.

Mr. Thompson reported that he also met with several of the LA County Supervisor Deputies regarding, PASC Board vacancies, BUP, and the collective bargaining agreement.

In response to Ms. Belton's question, Mr. Thompson stated that nothing has changed with the BUP as far as funding as concern but there are questions on the pay rate and that will be worked on as well as the BUP timesheet issues.

Several Board members shared their concerns regarding the restoration of the 7% the NOA and the allocation of the additional hours.

In response to Ms. Belton's question; Ms. Del Real-Gaspar stated that the IHSS hours are distributed by the consumer how they see fit and Ms. Del Real-Gaspar will bring that back to the DPSS line operations department.

In response to Ms. Kennedy and Mr. Alder, Ms. Del Real-Gaspar will send a sample of the NOA document to the Board.

In response to Ms. Miles' question, Ms. Del Real-Gaspar stated that she will follow up regarding the trainings at the Hawthorne and Lancaster IHSS offices.

In response to Ms. Bardeaux's question regarding the restoration 7% for a topic of conversation in the Tele TownHall, Mr. Thompson stated that this could be discussed in Ms. Becker Kennedy's report. Ms. Becker Kennedy then stated that she will not be able to participate in this month's Tele TownHall but has a survey that show like the Tele TownHall to discuss.

**d) PASC UCLA RESEARCH PROJECT – ATTACHMENT H**

Mr. Thompson called Board members' attention to the report in the Board packet.

Mr. Thompson reported on a meeting he had with Dr. Keisman from UCLA in regards to collaborating together and to work on some of the current IHSS issues and see if the PASC Board would like to move forward.

In response to Ms. Belton's question and concern, Mr. Thompson stated that it was not his intention to leave the Senior Concerns Committee out of this loop. PASC has been working on this project prior to the existence of the SCC and will reach out to the SCC to be a part of this project.

In response to Board members questions, Mr. Thompson stated that there are a lot of unanswered questions but again, would like to know if PASC Board wanted to move forward with this project.

**Ms. Kennedy made a motion that Mr. Thompson peruses the ability to work with educational institutions to do studies about issues that would positively impact our recipients: approved on motion of Ms. Becker Kennedy, seconded by Ms. Belton, by consensus.**

Ms. Becker Kennedy gave praised Mr. Thompson this idea and would like all committees involved and be consulted with.

**8) MANAGED CARE COMMITTEE**

Ms. Becker Kennedy commented on how show would like the BUP to have more people who have CNA training and have provider shadowing for training purposes.

Ms. Becker Kennedy reported on her mother's experiences with managed care, and urged PASC to monitor how the IP Mode intersects with managed care practices.

Ms. Belton reported on her experiences with managed care.

Ms. Bardeaux suggested that consumers get involved with the health plan's Consumer Advisory Boards.

**9) DPSS REPORTS**

Ms. Del Real-Gaspar reported on the update on the IHSS lost timesheet issue. All providers who were affected, duplicate timesheets were sent and the situation has been resolved. DPSS has reached out the Office of the Inspector General and they are still investigating what caused the loss of the timesheet and she stated that it was not a result of any wrong doing from the CDSS or the IHSS Departments.

In response to Mr. Adler's questions, Ms. Del Real-Gaspar stated that as of June 5, 2015, 12,000 of the 65,000 timesheets are still missing.

Ms. Del Real-Gaspar reported that DPSS has published a notice for the vacancy for a DPSS PASC Governing Board position. It has been posted in several newspapers and if anyone is interested, they are to contact Ms. Del Real-Gaspar.

In response to Ms. Poole's recommendation made from last month's meeting regarding revising existing policy to notify providers when a consumer's case has been terminated, Ms. Del Real-Gaspar has discuss this with management and it was reported that there are no plans to revise existing policy as well as consumer and provider are given information on their responsibilities.

In response to Ms. Del Real-Gaspar reports, Ms. Poole stated her concerns and it was realized that this is an isolated incident and that she will speak to DPSS regarding this particular case.

Ms. Del Real-Gaspar reported that the state has reissued the revised the new timesheets with the changes to the fields, the restoration of the hours, adding a larger font, and currently they are working on a special timesheet for the visually impaired and blind consumers.

Ms. Del Real-Gaspar reported that effective June 26, 2015, DPSS has a new web base system called "Timesheet at a Glance" (TAG). This web base system allows providers to access information from the DPSS website regarding their timesheets and payments but it will not be able to reissue a duplicate timesheet.

Ms. Del Real-Gaspar reported that the 7% restoration took effect as of July 1, 2015 and a new NOA's went out to the recipients.

Several Board members stated that they have not received the new NOA's, as well as other consumers that they are in contact with Ms. Del Real-Gaspar stated that she will look into it.

Mr. Adler commented on the new DPSS web base system and he asked if it could be accessed by phone and if the department can spread the word to providers as well as how they can obtain internet access to the DPSS website.

In response to Mr. Adler's comment, Ms. Del Real-Gaspar stated that DPSS has a system in place where providers can call and access information for the last 3 pay periods which is also a 24/7 automated telephone system, an IVR (Interactive Voice Recognition) service. To answer Mr. Alder's 2<sup>nd</sup> comment, in addition, DPSS will be informing providers about the IVR at the orientations as well as distributing flyers via mail.

In response to Mr. Thompson's questions, Ms. Del Real-Gaspar showed where the IHSS hours will be located on the revised sample timesheet.

In response to Mr. Thompson's questions, Ms. Del Real-Gaspar stated that she will bring back to DPSS alternative ways to automate the timesheets and timesheets online.

In response to Ms. Becker Kennedy, Ms. Del Real-Gaspar stated that she will bring back to DPSS' Line Operations department regarding having the designation of provider forms available on the DPSS website or in the lobby.

## **10) SENIOR CONCERNS COMMITTEE**

Ms. Belton's report included in Board packet.

**11) LEGISLATIVE COMMITTEE REPORTS**

No report given.

**12) CICA REPORTS**

Ms. Bardeaux distributed a CICA brochure and encouraged Board members to join CICA.

Ms. Bardeaux reported that CICA held its first Advisory Summit in May; Ms. Otero attended.

Ms. Otero reported that on her attendance at the Advisory Summit and hoping to have a summit in Southern California in the spring and Ms. Bardueax will keep everyone posted on upcoming meetings.

**13) SEIU-ULTCW REPORTS**

No report given and no SIEU-ULTCW representatives were present.

**14) MISSION MOMENTS**

No mission moments.

**15) NEW BUSINESS – FUTURE AGENDA ITEMS**

Ms. Bardeaux stated that her and Mr. Adler requested and itemized report of the Board expenditures for the past 2 years and request that it be added to August’s Board packet.

Ms. Bardeaux stated that the PASC Board committee charts needs to be updated with the Senior Concern and the Legislative Committees and their members as well as a creation of a nominating committee.

Ms. Becker Kennedy stated that she would like to add SSI and Olmstead to the August agenda.

**16) CLOSED SESSION**

Mr. Adler reported out that the PASC Board approved the CalPERS Salary report and discussed Union and other related items.

**17) OPEN SESSION**

**18) ADJOURN**

Meeting adjourned by Ms. Belton.

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Approved by

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Date minutes approved

## **ACTION POINTS**

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